Meeting Minutes  
St Martin’s School P&F Association

Tuesday 8th 2015 at 7.00pm. In the Resource Centre

1. Welcome

2. Opening Prayer

3. President’s Comments

4. School Principal's Report – available on request
   - Invite Councillor Ryan Murphy to our October meeting to discuss Traffic Issues around the school as the school grows to cope with increased demand. (MARIA)
   - Major and Minor capital works and maintenance
   - Teachers Wish List presented for funding ideas
   - New Parent Engagement Model for 2016

5. Issues arising from the last meeting:
   I. P&F Executive met on 3/9. As a result we have decided on a Teacher Gift Contribution Guide. The guide has now been saved to Basecamp. It provides a $ range so that decisions can be made on a case-by-case basis, at the discretion of the P&F.
      - Less than 5 years - no contribution made by P&F (School only)
      - 5-9 Years - $100 - $150
      - 10 - 15 years - $150 - $250
      - 16+ years - $250 - $500
      - Double the Dollar values for Leadership Positions

      Passed by Kirsty and seconded by Celeste
   ii. Netball Court Gambling Grant Submission – Application has been submitted
6. Reports from:

i. Treasurer’s Report Presented by Lauren – **Motion to Pass the Treasurers Report:**
   Passed by Frank and seconded by Maria
   - P&F Association Invoice – Would like to advise the Association that we can only pay 25% as per previous years. At this stage, given the perceived value we receive from the Association we will maintain this policy of paying 25% of the invoice total.

ii. Secretary Correspondence
   - IN - Statement of Earnings for for Australian Charities & Not-for-profit commission. Lauren contacted them and provided the information requested.

7. Agenda Items:

   • **Orange Sky Laundry** – School is holding a free-dress day to raise funds to the Laundry. Hope to get around $800 to go towards a new van.
   
   • **IT Systems Review** – We have a committee (Matt, Lana, Maria, Pauline & Ursula). Reviewing a number of systems at the moment. Currently investigating School 24, TiqBiz & QKR!

   • **Update on 60th Anniversary event** – Read last meeting minutes sent by Veronica Tomerini-Smith

   • **Katie Arro-Steele** – Letter from Nathan Jacobs requesting some financial support for Katie as she has made the team to represent MetEast at State Championships in Townsville. Refer to previous occasion when the P&F Donation gave $200 to someone who made the state team. Frank suggested that we create a guide for donating according to the different levels of representation i.e. State, National, etc.

     • **Motion to pass contribution of $250** – Passed by Celeste and Seconded by Frank.

   • Kirsty Gore asking the question about the opportunities available for the girls in the senior years of the school.

   • **Art in Jnr School Curriculum** - Response: Availability of good Art Teachers is an issue. In the older years they have had to swap out Art of Italian as the non-contact hours and Michelle is only available 3 days a week so the school is looking at a new teacher for an additional day so that this can be provided. There was some discussion and agreement that in the absence of not having teaching staff available during school hours, parents may appreciate the opportunity to access outside school hours programs held on-site (e.g. Italian Lessons, Drama, etc.)

     • **Primary All-school’s Touch Competition** – Kirsty to email Nathan with the details. The competition is held on the weekend, not during school hours.

     • **PACER Gov’t funding for schools to visit Canberra** – Leadership team will table this for discussion. Considerations include financial cost to parents and supervision. Following discussions with Nathan and the Leadership team, Mick will communicate with the P&F Executive.

   • **Mothers Lunch** – Great success, $2000 to Mummy’s Wish, $1843 to Making a Difference and around $1000 to Muir Family. Did consider new venue for next year but thinking at this stage is that it still the best venue. Looking to Term 2 next year for the event.

     • Celeste is looking for $1000 or whatever cost comes back from Cloudland from P&F for next year’s deposit – passed by Lauren and seconded by Nicky

     • Propose that this role has a maximum 3 year tenure so that new ideas come through.
• **School Winter Coats**  - Celeste has presented an option for a new fabric for the winter jacket. She has approached Kym and she is looking into it but it will be a long process as she still has to sell current stock. Mick said that this does not have to be passed as it is not a change of colour, only fabric.

8. Closed at 8:50pm