St Martin's School

Meeting Minutes
St Martin’s School P&F Association

Tuesday 10th February, 2014 at 7.00pm. In the Resource Centre

1. Welcome
2. Opening Prayer
3. President’s Comments
4. School Principal’s Report (attached)
5. Reports from:
   i. Treasurer - Lauren Van Gool presented the Treasurers Report (available on request)

   Hayley passed report – Nicky Seconded

   • P&F Association Fees – we missed payment last year and are yet to process. Lauren has done further investigation into what we receive for our membership and presented this. In the past couple of years we have agreed to pay 25% of the invoice which is around $4400 annually.

   Motion to pay P&F Assoc 25% of invoice amount – Passed by Frank, Hayley seconded.

   • Sunday Funday Treasury Procedures

   Lauren planning to prepare some brief documentation and template emails to better communicate with convenors of events and Sunday Funday. Aim for everyone to have the same information and better understand the financial process. Lauren is also planning to prepare a basic budget for the Sunday Funday to act as a Guide. She will work in with Hayley and Louise to do this.

   ii. Secretary Correspondence

   No new correspondence – general fundraising requests.

6. Agenda Items:

   • Parents Welcome Drinks – Report presented by Kirsty Gore

   • Good night with more than 60 families, new and existing. Dominic centre was a good venue. Positive report from parents about their children’s first week at school. Party continued into the car park after. Thanks to P&F for assisting with promotion and support of the event. Thank you to Yr 6 girls who set up the chairs and tables that afternoon and to the group of parents who organised the event.
60th Anniversary Cocktail Function - Venue options

- Mick has approached the Carina Leagues Club about their function space. The P&F Exec have also received information and quotes from the Colmslie Hotel, Colmslie Hockey Club and Pacific Golf Club at Carindale. The two options being considered from this are the Golf Club and the Leagues Club.

- There is a question of whether we will have private access to the function room at the leagues club. Kirsty and Maria to investigate further.

- Matt will look into a google doc survey to see if we can get a better idea of possible numbers for both this event and a Dad’s event later in the year.

ANZAC Grant Success

- Application submitted a year ago to create a new Anzac Remembrance Garden. Finally received news that we have been successful to secure $103,000 for our garden.

- Maria to find the dollar value we agreed to spend towards the project that was discussed at a meeting last year. Waiting on official letter from Gov’t so that Mick can get the ball rolling on the construction.

Netball Court Gambling Grant Submission

- Looking for a volunteer to write a submission for our school to put a new surface down for our netball courts and enhance the shade cover. It is a quarterly grant that we have applied to in the past without success.

- Deb Pratt volunteered at the meeting to write the submission with support from the P&F to gather quotes, etc. Maria to find past submissions.

Request for Dominic Centre “Set Up” Crew

- Lauren O’Brien has requested that the P&F recruit a crew of people to be responsible for set up/pull down at any event held in the Dominic Centre. This year we do not have any events other than the disco which does not require very much setup. It was agreed that we do not require a crew this year but will address the issue again next year.

PPP Update – First round of PPP has been released with more to follow. If anyone has any questions about PPP they are advised to email stmartinspandf@gmail.com

Sunday Funday Update

- 5 cent drive is going very well. It will help to fund some of the stalls on the day.

- Bunnings BBQ is coming up next and the team is working very hard to try and have the art union up and running before then. There is a convenor in place and still a few jobs to fill.

- Hayley has spoken with Father Tom and he has agreed to cancel the 9am Mass just for that one Sunday with agreement from the Church.

- Rides will run from 10am – 3pm but the event will open at 9am.

- Stall convenors are almost all filled. Just need a couple of extra shadows for major positions.
• **Upcoming sport events**

  • Received some letters/email inviting our children to a couple of sporting events. P&F asked if we can we speak with Nathan Jacobs (New PE Teacher) about the possibility of attending some of these. Mick is happy for **Nicky to communicate with Nathan**:

    • Invitational Cross Country at St Anthony’s
    
    • All schools touch football carnival in November
    
    • QLD Catholic Schools Netball Day.
    
    • Also need to speak to Nathan about our novelty swim race for the carnival and how we will promote it.

• **Other Items:**

  • School have asked that the SF committee consider better storage in the demountable building. It would be great if we could source some cupboards for the room – perhaps include something in the newsletter.

  • Petrina Brown contacted Nicky to ask if we would be willing to promote the City 2 Surf race again this year. Agreement that this is possible.

7. Close