Meeting Minutes
St Martin’s School P&F Association

Tuesday 12th May, 2015 at 7.00pm. In the Resource Centre

1. Welcome
2. Opening Prayer
3. President’s Comments
4. School Principal’s Report
   • Report attached
5. Items arising from Previous Minutes:
   • 60th Anniversary Cocktail Function – Update
     • Venue is booked at East Leagues Club Chadwick Room. On hold now until after the Sunday Funday.
   • ANZAC Grant Project
     • Money has been received from the QLD Government and the garden project has been completed.
   • Netball Court Gambling Grant Submission
     • Deb Pratt is progressing with this. The next stage is to start collecting quotes for a multi-use Court for Netball/tennis. Father Tom has a concern about us taking that space away from the Parish overflow parking. Also how the new courts would affect parishioner parking. One idea was raised to use the top end of the oval where the cricket pitch is. Perhaps have a few signs made up for such events to direct parking. No final plan/decision has been made at this stage and there are a number of issues for the school to address.
6. Reports from:
   i. Treasurer’s Report available on request.

   Report passed by Lauren, Seconded by Pauline

   • Sunday Funday Budget and Pricing Update – this year we started a little budgeting process for the stalls based on past spends and income and this is providing a guide for stall convenors.

   • We have also collated all the prices of all the stalls onto one spreadsheet which the SF committee and P&F Executive reviewed so that we can have a bigger picture look at the cost of the day for families on the day, to ensure it is fair for all budgets.
ii. Secretary Correspondence

- TryBooking Online System for events – Will look at a demo of this system and then organise a total system review of all online tools used by the school and P&F to find the most useful and cost effective solutions. Look at a review early term 3. Antonia to provide some research information she has also.

- MARIA to ACTION

7. Agenda Items:

- **Sunday Funday Update**
  - Challenge to fill rosters at the moment. Numbers are being reviewed by Louise B. each week. Online rosters close on 18th May. This has been much more user friendly than past years.
  - Youtube promotion video has been released.
  - Received a grant from Ryan Murphy to help with entertainment. Received almost $800 which will go towards a clown to entertain children in the lines, etc.
  - 9am Mass is back on now. This may cause some issue with parking for parishioners but he is happy to just go ahead.
  - 2nd Stall Convenors meeting is next week.
  - Clem Jones have offered us to borrow the Crackerjack Carnival equipment which is a huge help.
  - Promotional flyers – reviewing printing options at the moment.

- **Set date for Sunday Funday wrap-up meeting with P&F Exec and SF Committee** – Tuesday 9th June.
  - Stall Convenors wrap-up Meeting is 15th June.

- **Basecamp Trial Ended** – the P&F Exec recently trialed a system to keep topics discussed separate and recorded all together. Subscription fee is around $20/month or an option is free for teachers so we could look at registering under the school.
  - There is a real need for central record keeping for future committee members.

- **MATT to ACTION** – investigate if we can register free under the school and if not, go ahead and purchase a subscription.

- **Motion passed by Matt S and Seconded by Celeste N.**

- **Mothers Lunch** - Review of system to use for booking tickets
  - Cloudland has been booked 1st August.
  - Celeste proposing to raise money to further support the Muir Family and also for the Charity, Mummy’s Wish on behalf of another family close to the school battling cancer and others who have been helped by this organisation. Discussion ongoing.

8. Close