Dear Parents and Members of St Martin’s Community,

In 2014, our Parents Participation Program (PPP) is moving to an online rostering system called SchoolInterviews.

The aims of the new system include the:

1. Provision equitable and timely access to families registering for PPP events and activities
2. Improvement of communication processes including immediate confirmation of events registered for and contact details of event coordinators.
3. Reduction of financial, time and effort costs involved in previous paper-based system
4. Engagement of technology to support our coordination, implementation and review of PPP events

To introduce the new process involved, registrations are opening for a select number of Term 1 PPP events on Thursday 28th November 2013.

From Thursday 28th November, you can register for your PPP Term 1 event/s by following the process below. Bookings for this select number of events CLOSE THURSDAY 6th of February 2014 at 9am. The full list of PPP events will be available at the start of the 2014 school year and bookings for this list will be available until early March 2014.

How to Sign Up:

Step 1: Go to [www.schoolinterviews.com.au/book](http://www.schoolinterviews.com.au/book) and follow these simple instructions. There is also a link to the schoolinterviews site on the homepage of our school website.

Step 2: Enter the school event code

Step 3: Enter your details

Step 4: Choose your roster

When you click finish, your PPP registration will be emailed to you automatically - check your junk mail folder if you do not receive your email immediately. You can return to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) at any time, and change your nomination - until bookings close.
Once the maximum number of volunteers for the event has been reached, no further additions can be made and we encourage you to select another available option.

Parents can change their PPP registration, any time prior to the closing date, by re-visiting the www.schoolinterviews.com.au/book website, and using the event code. Remember to use the same name and email address, you used when you made your original booking. Parents wishing to change their nominated registration after the closing date, should contact the event coordinator directly.

A comprehensive list of PPP events and activities will be open for registration in week 2 of the 2014 school year. Additionally, a new way of adding your preferred contact details to your child/children's class contact lists is also coming!

For parents who do not have access to the internet at home, at work, at a friend’s house, at the council library or on their phones, a computer kiosk will be available at the school office in 2014, so that parents are still able to make their own bookings.

If you experience any difficulties registering, please contact Schoolinterviews directly via the “Contact Us” methods on the website - http://www.schoolinterviews.com.au/contact

If you have a question concerning the PPP program itself, please contact Louise Bassingthwaighe (simonandlouisebass@bigpond.com).

We look forward to the opportunities this new system has for our school community.

Nicky Savage
P&F President
On behalf of P&F Committee