The St Martin’s School PPP is an essential part of our school’s ongoing growth and unique spirit. Being part of the PPP is a great way for you to meet other parents and have fun helping our community spirit shine even stronger. It also enhances the educational and social experiences not only of your children, but of all children and staff that fill St Martin’s with their energy, laughter and abilities.

Our children love to see us actively involved in their school activities and community!

The aims of our online PPP system include the:

1. Provision equitable and timely access to families registering for PPP events and activities.
2. Calendar interface to assist with tracking events you have registered for and contact details of event coordinators.
3. Reduction of financial, time and effort costs involved in a paper-based system.
4. Engagement of technology to support our coordination, implementation and review of PPP events.

A new name in PPP
In 2014, our Parents Participation Program (PPP) moved to an online rostering system called SchoolInterviews. During 2014, the SchoolInterviews was modified and a new version released called CareBookings. We believe the modifications ensure the CareBookings system provides a user friendly interface that caters well for many the needs of our PPP system in 2015. The SchoolInterviews system will still be used for Parent/Teacher Interviews and ‘one off’ event coordinator including rosters for Sunday Funday. The ‘look and feel’ of both systems are very similar.

Your PPP commitment
We ask that every family makes a commitment to the program. A wide range of PPP options are available for families to consider. Each family needs to accrue 100 points to fulfil their PPP commitment.

Option – monetary contribution
We do appreciate that not all families can make a time commitment to the school. You therefore have the option of making a $160 contribution to the P&F in lieu of taking up a PPP role. You are able to register this preference online in the Full 2015 Release. Please note that if you do not register before 23rd February 2015 or you are unable to honour your PPP commitment, the $160 contribution will be added to your term 4 school fees. We do ask that if you are taking the monetary contribution option you do still register this option in the CareBookings system. A significant number of voluntary hours are required to collate missing information from those who do not register.
2015 PPP event registration

‘Early Bird’ Release:
A select number of early Term 1 2015 PPP events are now open. These events include Parent Welcome Drinks, Bunnings BBQ, Years 3-6 Swimming Carnival and Term 1 Disco. You are able to register for these events by entering the following code: 67QDF at [http://www.carebookings.com.au/](http://www.carebookings.com.au/) and following the prompts detailed below.

‘Full 2015 List’ Release:
In first of weeks of 2015, the full list of remaining PPP activities for 2015 will be open for registration. You will be able to access the suite of rosters available by entering the same code: 67QDF.

NOTE: Please ensure that you have registered for 100 points by Monday 23rd February 2015!

How to Sign Up:

**Step 1:** Go to [http://www.carebookings.com.au/](http://www.carebookings.com.au/) and follow these simple instructions.

**Step 2:** Enter the school event code 67QDF

**Step 3:** Enter your email address

**Step 4:** On your first registration you will be sent a ‘token’ verification from bookings@carebookings.com.au to your email inbox. Follow the emailed instructions.
**Step 5:** Update your details:

![St Martin's School Carina P&F Rosters](image)

Please include your surname:

- **Your name:** [Name]
- **Your email:** nickysavage78@gmail.com
- **Eldest child:** [Child]
- **Mobile phone number:** [Number]

**Go**

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**Step 6:** Make your selections

![St Martin's School Carina P&F Rosters](image)

**Step 7:**
Confirm your identity and your booking is complete.

**PLEASE NOTE:**
You can make changes to your registrations in [www.carebookings.com.au](http://www.carebookings.com.au) at any time until bookings close by deselecting the event you registered in.
Viewing your registrations
Select ‘List your bookings’ from the blue menu bar to see a listing of your registered events.

Extra Information
Once the maximum number of volunteers for the event has been reached, no further additions can be made and we encourage you to select another available option or access the full set of PPP options which will be available in the first weeks of school for 2015.

Parents can change their PPP registration, any time prior to the closing date, by re-visiting the http://www.carebookings.com.au website, and using the relevant event code. Remember to use the same name and email address, you used when you made your original booking. Parents wishing to change their nominated registration after the closing date, should contact the event coordinator directly.

For parents who do not have access to the internet at home, at work, at a friend’s house, at the council library or on their phones, a computer kiosk will be available at the school office in 2015, so that parents are still able to make their own bookings.

If you experience any difficulties registering, please contact CareBookings directly via the “Contact Us” methods on the website - http://www.carebookings.com.au/contact

If you have a question concerning the PPP program itself, please contact Ursula Helios (heliosfamilyhome@gmail.com). A practical tutorial will be provided at the first P&F Meeting for 2015 on Tuesday 10th February 2015.

Thank you very much for taking the time to become a vital member of the St Martin’s community and an active partner in your child’s education.

Yours faithfully,

Nicky Savage

President
P&F Committee